

Deansfield Primary School

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Executive Head Teacher: Jo Gordon

Associate Head Teacher: Janis Blyth



11th September 2017

ATTENDANCE

Dear Parent/Guardian

From September 2015 any pupil with less than 90% school attendance will be regarded as a Persistent Absentee. This is a national threshold set by Government.

Deansfield Primary School are following Government guidance and implementing a scheme in this school to prevent pupils becoming Persistent Absentees (any pupil with less than 90% school attendance).

The scheme requires that all problems which would affect a pupil's school attendance be dealt with promptly. If your child meets the criteria you will be informed by an additional letter and you will be asked to discuss this matter further with us. We may, if necessary, undertake an Early Help Assessment.

In order to avoid any confusion if your child is away for legitimate reasons please ensure you follow this guidance:

- 1. Telephone the school immediately on the 1st day that your child is too ill to attend and follow it up with a letter upon your child's return.**
- 2. Wherever possible make any dentist/doctor/hospital appointments outside of school hours. Please show any appointment letters/cards to office staff.**
- 3. Do not keep your child away from school if there is an issue in school; contact the school to discuss the problem with a senior member of staff.**
- 4. Do not keep your child away from school for unnecessary reasons, i.e. birthdays, holidays, relatives' visits, shopping trips, your own ill health.**

Yours sincerely

Mrs J Blyth

Associate Head Teacher

Mrs J Gordon

Executive Head Teacher

For Information – Failure to ensure regular and punctual school attendance may result in the issuing of a penalty notice under Anti-Social Behaviour Act 2003 and/or prosecution under section 444 of the Education Act 1996.

Attendance letter 1 - Sept 17



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